



# Sherman Parks and Recreation Facility/Equipment Usage Agreement

Applicant's Last Name		Applicant's First Name	
Mailing Address		City	Zip
Phone	Alternate Phone	E-Mail Address	

## Facility Usage

Park	Area
Usage Date	Usage Time
Purpose of Usage	Expected Number of Guests

**Must abide by all posted rules and guidelines listed below:**

- No open flame cooking is allowed except in provided cookeries. Ashes should be discarded properly after proper extinguishing.
- Users may provide their own grills; however, these should be placed in such areas as not to cause fire damage to trees, grass, or shrubs.
- No alcohol beverages are allowed on the premises of any facility.
- The user is responsible for the conduct of their parties and their safety.
- The user is not allowed to charge any fee for the use of the facility under any condition unless approved by the Parks and Rec Advisory Board.
- No vending or concessions are allowed without approval of the Parks and Recreation Department representative.
- Clean up the area after use.
- Approval of use of picnic area does not constitute exclusive use of the area or equipment.
- All equipment pre-arranged for use shall be replaced to its original location and the deposit refunded.
- All requests for the use of any Parks and Rec Department Facility requires the completion of a Facility Use Agreement which must be submitted so that approval shall be made two (2) days prior to the requested date

## Equipment Usage

Rental Date	Return Date
Equipment Rented	

**Pricing Guidelines**  
All equipment has a \$25 deposit due at the time of the reservation. The deposit will be returned upon return of equipment in appropriate condition. The rental cost for equipment is \$10 and is due at the time of pick up.

Participants holding this agreement shall in no way abuse this privilege. Abuse shall be just cause for dismissal from the facility or refusal for future use. Participants also agree to be responsible for the cleanliness of the facility.

All individuals and organizations agree to save and hold the City of Sherman harmless from any and all loss, claim for loss, injury, liability, or claim of liability arising out of an individual's or organization's use of the facility; whether such act giving rise to such claim is by omission or commission. In the event the City of Sherman is judged liable or finds it necessary to settle any claims arising out of an individual's or organizations use of the facility, the individual or organization agrees to indemnify the City of Sherman for all costs.

It is understood and agreed that the City has a right to change time and/or date as it is deemed necessary by the Parks and Recreation Department due to inclement weather or mechanical problems at the park. As a representative of the applicant, the undersigned agrees to the use of the above facility/equipment in accordance with the conditions of use of the City owned facility as stated in the City Ordinances.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_

Office  Check # \_\_\_\_\_ - \$25 returned check fee \_\_\_\_\_ Date \_\_\_\_\_  
Use Only  Cash  Credit/Debit Card \_\_\_\_\_ Receipt Number \_\_\_\_\_

Mail to P.O. Box 1106, Sherman, TX 75091 or visit us at 1002 N. Music St.